



TEPHINET Accreditation of FETPs

Quality Improvement Assistance (QIA) 2020-2021

The underlying goal of accreditation is quality improvement. TEPHINET is offering its member Field Epidemiology Training Programs (FETPs) Quality Improvement Assistance opportunities for 2020-2021.

Only advanced-level FETPs (two-year programs) may apply. Accredited or non-accredited programs may apply. Up to \$5,000 may be awarded for eligible quality improvement activities.

Applications will be reviewed within three weeks of submission, and funds will be awarded on a rolling basis contingent upon availability of funds. All activities must be completed by September 30, 2021.

To submit an application, email 1) a completed application form, available at [this link](#), and 2) a proposal (proposal guidelines are listed on the application form) to accreditation@tephinet.org.

Selection Process:

The TEPHINET Secretariat and the Accreditation Working Group will review applications and select for funding based on the following criteria. Please note that priority will be given to programs that did not receive an Emergency Capacity Building Grant in 2020.

- Stated need of the program for the assistance (40%)
- Strength of proposal, including fit with the program's strategic plan, and description of how the activity would contribute to quality improvement (40%)
- Feasibility of the activity (20%)

Eligible quality improvement activities include, but are not limited to:

- Assistance in developing documents needed for accreditation
- Workshop targeting a specific need of FETP staff (TEPHINET may be able to identify trainers). Examples may include: supervisor training; mentor training; advanced biostatistics; other continuing education topics.
- Workshop targeting a specific need of FETP residents/trainees (TEPHINET may be able to identify trainers). Examples may include: scientific writing/manuscript preparation; oral presentation/PowerPoint skills; data visualization skills.
- Monitoring and evaluation activities
- Curriculum revision or development

- Conducting needs assessments of training of graduates or mentors
- Securing access to selected, relevant software (e.g. MAXQDA, EndNote, online journals)

Activities that are **NOT eligible** for assistance, according to the rules of TEPHINET's Cooperative Agreement with CDC:

- Regular operating costs or routine FETP activities
- Salaries of staff
- Outbreak investigations
- Internet service
- Purchase of computers
- Staff travel
- Stipends for residents/trainees
- Research projects of FETP participants
- Travel of residents to conferences